

LifeSpring Pregnancy Centers CONFIDENTIALITY AGREEMENT

I understand that all LIFESPRING PREGNANCY CENTERS information could be sensitive and confidential in nature, and I promise to maintain the confidentiality of all information to which I have access. I also commit to exercise discretion in conversation within the clinic, always cognizant of the potential for someone overhearing.

I understand that personnel and patient information is to be discussed only with appropriate personnel in private areas where others may not overhear and will keep all such information in the strictest confidence, even after I am no longer associated with the LIFESPRING PREGNANCY CENTERS.

I understand that LIFESPRING PREGNANCY CENTERS information of any nature is to be released by the Executive Director and agree not to discuss LIFESPRING PREGNANCY CENTERS business or affairs with anyone outside of the organization. I also promise to apply biblical principles to all my conversations, communications, and problem-solving.

I understand that access to the LIFESPRING PREGNANCY CENTERS databases, including medical, donor, etc., shall only be accessed for authorized reasons and only while at the LIFESPRING PREGNANCY CENTERS office. I agree not to otherwise access them unless specifically authorized.

I understand that violation of this policy is serious and will require investigation by the Executive Director and possible result in immediate termination.

Signed

Date